

Olean City School District  
Buildings and Grounds Committee  
Board Room and Via ZOOM  
Tuesday, November 10, 2020  
4:30 P.M.

Present:	Jim Padlo	Andrew Caya
	Paul Hessney	Ira Katzenstein – via ZOOM
	Jenny Bilotta	Mark Huselstein – via ZOOM
	Rick Moore	Vicki Zaleski-Irizarry

Observer: Mary Hirsch-Schena – via ZOOM

#### Capital Project Update

- Jenny reviewed the schedule which was updated as of October 21<sup>st</sup>
- November 4<sup>th</sup> meeting with several user groups to discuss plans/design
- Presentation to BOE in December or January
- SED received the district's Letter of Intent
- Rick noted on the following: preliminary drawings of turf field, WW entrance, HS auditorium, HS music suite; board will have final approval
- Construction in Spring 2022

#### COVID Update

- Mark noted the cleaning staff is constantly cleaning and recleaning; teacher aides are also cleaning classrooms and other common high traffic areas during the school day; the OESPA unit has been extremely helpful and accommodating during these difficult times
- Jenny noted the district is well stocked with cleaning supplies; thank you to Cattaraugus County for its generous donation of supplies
- COVID Report Card – Aaron updates weekly (includes COVID positive staff and students)
- Concerns regarding BOCES classes at WW (number of COVID positive BOCES staff and students); cross contamination of WW district staff and students; Mr. Moore noted that he has had conversations with Lauren Stuff, Deb Golley and Scott Payne from BOCES
- Jim and Paul expressed concerns regarding visitors to BOCES classes; BOCES safety protocols; who reinforces protocols for BOCES; need to have tight controls in the classrooms of our facilities
- High School students are attending BOCES CTE classes; going very well
- Jim asked whether or not random classroom compliance audits were being conducted by administrators

#### Boardmanville Parking Update

- Mr. Moore noted the Agreement still has not been finalized; district and BOCES attorneys keep going back and forth on issues; BOCES is using the parking lot even though an agreement is not in place; Mark Huselstein is keeping track of maintenance hours
- The committee recommended that a December 8<sup>th</sup> deadline for finalization be relayed to BOCES and attorneys; Mr. Moore to relay message

#### Server Room

- At the high school a; 3 AC units being used to keep the room cool; only 2 units are working; need to replace 1 unit; exhaust fan being installed; need to remove wall in server room and move equipment away from the walls
- District maintenance staff can do some of the work – work should be scheduled when school is not in session during a holiday break

Carts on Floor

Mr. Moore noted the carts with metal wheels need to be replaced in order to protect the new terrazzo floors

Thanksgiving Dinner Format – Eat in – Take out (safety reasons)?

Mr. Moore noted the district has not hosted the dinner for the past two years; so many other organizations (churches, food banks, etc.) were also hosting; participation was declining; volunteers were difficult to find

Meeting adjourned at 5:15 pm

Next meeting: December 8, 2020